ᑭᕙᓪᓕᖅ ᐃᓄᐃᑦ ᑲᑐᔾᔨᖅᑲᑎᒌᒃᑯᑦ
Kivalliq Inuit Association
ᑎᑎᖅᑲᖅᑲᕐᕕᒃ/P.O. Box 340, ᑲᖏᖅᓱᓂᖅ/Rankin Inlet, ᓄᓇᕗᑦ/Nunavut X0C 0G0
ᐅᖃᓗᑖ/Tel: (867) 645-5725 ᓱᒃᑲᔪᒃᑯᑦ/Fax: (867) 645-2348/645-2355ᐊᑭᖃᖕᒋᑦᑐᒃᑯᑦToll free: 1-800-220-6581

Call for Expression of Interest

Project Management Support

Introduction

The Department of Inuit Programs and Services of the Kivalliq Inuit Association in Rankin Inlet, is seeking to obtain paid services with an individual, or consulting firm to assist the department in providing overall project management support, & program event planning and coordination, for various projects in the 2019-2020 fiscal year, which include, but are not limited to the following upcoming programs/projects;

- Kivalliq Youth College/University tours
- Entering the Traditional Economy pilot project
- The Kivalliq Employment for Youth Success (KEYS) Project
- Kivalliq Career Fair coordination

Our department is looking for an energetic, self-starter, who possesses program and project management experience, to provide direct oversight to deliver successful program deliverables within budget and on schedule to Kivalliq communities.

KIA is flexible in entertaining submissions from individuals, companies, or firms willing to provide services from Kivalliq communities on a remote service contract, or stationary placement in our offices in Rankin Inlet, hours of work are flexible, however the expectations on deliverables are firm. Travel to Kivalliq communities may be required, and will be covered by the Department.

Submissions will demonstrate your plan on delivering program requirements on an hourly, daily or monthly payment schedule, and shall include a letter of intent, as well as a detailed resume describing your qualifications and program management experience.

Projected timelines

September 6th 2019	Expression of Interest issued
September 20th 2019	Submissions due
September 23rd 2019	Contract awarded
September 25th 2019	Contract work begins
March 31st 2019	Contract work ends

Interested parties should forward their letter of interest, and resume by **September 20th 2019** to:

Jason Tologanak
Director, Inuit Programs and Services
Kivalliq Inuit Association
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Rankin Inlet, NU X0C 0G0
Ph: 867-645-2124 Fax: 867-645-2170
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