



Request for Proposals

For the Provision of Services as Chief Returning Officer

August 1, 2025 – Rankin Inlet, Nunavut

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Arviat

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Baker Lake

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Chesterfield
Inlet

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Coral
Harbour

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Nauyasat

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Rankin Inlet

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Whale Cove

The Kivalliq Inuit Association (KIA) is issuing a Request for Proposals (RFP) for the provision of services by a Proponent or Contractor for the Position of Chief Returning Officer (CRO) for the Kivalliq Inuit Association (referred to in this RFP as “KIA”).

This RFP is issued in accordance with the KIA Election Policy for the selection of a Chief Returning Officer who will supervise and direct the administration of the 2025 KIA Election, which is tentatively scheduled for December 2025.

The Chief Returning Officer represents a key operational role of the KIA Election and corporate governance, the exercises general direction and supervision over the administrative conduct of the election, enforces fairness, impartiality and compliance with the Kivalliq Inuit Association Election Policy, as well as responsible for all pre-election and post-election responsibilities.

Submissions:

Interested parties have the option to submit a hard copy of their proposal in a sealed envelope or may submit an electronic copy to the following address:

Gabriel Karlik Chief Operating Officer

Kivalliq Inuit Association

P.O. Box 340

Rankin Inlet, Nunavut

X0C 0G0

Phone: 867-645-5725

Fax: 867-645-2348

E-mail: gkarlik@kivalliqinuit.ca

The deadline to submit proposals is Friday August 15, 2025 at 12:00pm CST

